

St. Isidore Church

440 La Gonda Way, Danville, California 94526

Phone 925-837-2122 ext 0 Fax 925-362-1919

Website: www.st-isidore-danville.org office@st-isidore-danville.org

Annual Committal Letter & Form for Advent 2011 to Advent 2012

October 4, 2011

Dear Liturgical Minister,

First, thank you for your continued stewardship in serving our parish. It is always wonderful to continually see individuals come forward with attitudes of devotion and a willingness to serve. In order to be included in the schedule for the next quarter, you will need to complete the "Commitment" form attached and **Return it to the Parish Office ASAP November 15**

Please complete the following

1. Read the Commitment Form
2. Circle your Ministry
3. Please indicate your **1st & 2nd Mass** preferences (4:00, 7:30, 9:00, 10:30 or 12:15); we will do our best to accommodate your requests. However, we cannot promise – so be sure to **READ and REFER to THE SCHEDULE!**
4. **Indicate which weekend(s)** you are available to serve or as needed.
5. Fill in your Home Phone and Cell Phone contacts.
6. Complete your e-mail address
7. Return the completed Commitment Form to the Parish Office
8. If your Commitment Form is not received in the Parish Office by November 15, 2011 you will need to wait until the next quarter to be scheduled.

Annual Quarterly Requests for "CAN and/or CANNOT" serve forms are sent quarterly for the following quarter. **HOLY DAY OF OBLIGATION** Masses on a Saturday or Sunday will be scheduled first with those individuals who request serving at these Special Masses.

If you arrive to Church early and want to serve (especially Altar Servers) but you are not scheduled to serve, please check in with the Sacristan in the Sacristy. He or she will be able to determine if you are needed.

Remember when you serve to initial next to your name on the schedule posted on the bulletin board in the Sacristy.

We send out the quarterly schedule as soon as it is completed. You will receive it by email prior to the first scheduled Mass. It is **your responsibility** to obtain a **substitute** if you are unable to serve at your scheduled Mass time. A listing of all current ministers will be sent with each quarter's schedule. This List will contain all current contact information and will be organized by **Ministries with Mass Preference**. Please keep your schedule and sub list in a safe place.

Thank you again and Blessings to you, as you continue to serve Our Lord and your Parish,

Eileen Perez

Perez.eileen@st-isidore-danville.org or 362-1921 or 570-4530

St. Isidore Church

440 La Gonda Way, Danville, California 94526

Phone 925-837-2122 ext 0 Fax 925-362-1919

Website: www.st-isidore-danville.org email: office@st-isidore-danville.org

Commitment Liturgical Form

For all Altar Servers, Extraordinary Minister of Holy Communion, Lectors/Commentators and Sacristans.

Thank you for stepping forward and being part of our precious and Holy Liturgy at St. Isidore. Schedules are sent via email unless otherwise requested.

In an effort to streamline and simplify the scheduling process, we are asking that you (re) commit to your ministry for the coming Liturgical Year – beginning with **Advent, in November and continuing through November the following year.** We are updating our current list of Ministers (The schedule will work more efficiently when this information is updated).

Please return this form to the Parish Office or mailbox #1 by October 31st. Those who do not respond will not be scheduled and will be removed from the Liturgical Ministry List in January.

Again, thank you
The Liturgy Committee -office@st-isidore-danville.org

Liturgical Ministry Commitment

Please return to the Parish Office or mailbox #1 ASAP!

I _____
(Print Name & Date)

am **trained and willing** to serve in my ministry (ies): **CIRCLE BELOW:**

Altar Server

Sacristan

Lector/Commentator

Extraordinary Ministers of Holy Communion: **(LEAD)** **(LEAD SUB)** **(NON LEAD)**

Notation _____

For the coming Liturgical year until Advent (End of November - November). Please update your email info at office@st-isidore-danville.org or mailbox #1.

My Mass Preference is (4:00, 7:30, 9:00, 10:30 or 12:15) : 1st _____ 2nd _____

• **Would like to serve or cannot serve a specific weekend (mark with yes or no)**

_____ As needed _____ 1st weekend _____ 2nd weekend

_____ 3rd weekend _____ 4th weekend _____ 5th weekend

• My home phone _____ My cell phone _____

• Email address: _____